



Homeowner: _____ Phone: _____

Address: _____

Location of Improvement: _____ E-mail: _____

HOME IMPROVEMENT REQUEST

In accordance with the Declaration of Covenants, Conditions, and Restrictions and Design Guidelines, application hereby made for review and approval of the following described improvements.

(Provide a description of your improvement below, attach another sheet of paper if needed.)

ADMINISTRATIVE PROCESSING FEE: \$25

CHECK PAYABLE TO: Tralee HOA

MAIL TO: TAC Community Association
400 Riverwood Drive Clayton, NC 27527

In addition to this application the following items are required for submittal:

One Set of Plans: The plans will need to show the following (where applicable) - site plan, floor plan, exterior elevations, roof design, exterior materials and finishes, landscaping plan and such other items as may be needed to reflect the character and dimensions of the improvements.

Summary: Written statement summarizing setback, height and square footage of proposed construction, how these numbers compare with the requirements, and whether any variance request are made.

It is hereby understood and agreed that approval of this application by a reviewer does not constitute approval as to compliance with applicable North Carolina law or Town of Clayton ordinances.

Signature: _____ Date: _____

BASKETBALL & TRAMPOLINE REQUEST

Permanent Portable

Location: _____

Left Side Neighbor: _____

Address: _____

Signature: _____

Right Side Neighbor: _____

Address: _____

Signature: _____

The application process may take up to 45 days.

If the application is incomplete, the reviewer will notify the applicant as to the needed documents and the application will not be further considered until receipt of these materials.

FOR OFFICE USE ONLY:

Revised 1/2018

AR Board: Approved Approved as noted Disapproved Signed: _____ Received by: _____

Developer: Approved Approved as noted Disapproved Signed: _____ Date: _____

Golf Com.: Approved Approved as noted Disapproved Signed: _____

